

**Follow up to NARBO Benchmarking Launch Workshop
3 September 2005, Bali, Indonesia**

The proposed next steps, following the Launch workshop in Bali, Indonesia 3rd September, are:

Item	Activity and expected output	Lead	Involves	Target Completion Date
1	<p>Establish and test email group amongst the contact points identified for each of the River Basin Organizations in the pilot group.</p> <p>Output – Working email list for contact of Pilot Group contact points</p> <p>Input required: Return email confirming receipt of email.</p>	Dennis M	All contact points	6 th September
2	<p>Review and finalize initial set of indicators for Critical Service Areas –</p> <p>Output – Agreed definition of minimum indicator set, including definition of computation methods and units of measurement. Definitions will be posted on NARBOBS web site and entered as default indicator set.</p> <p>Inputs required: proposals for units of measurement and definition of computation methods for agreed minimum indicator set.</p>	Ian M	All Contact Points	24 th September
3	<p>Revision of interface and database to enable secure upload of indicator data.</p> <p>Output: new web address and database including agreed Indicators and definitions (Output 2). Draft user manual and guidelines posted to web site</p>	Ian M	Comments from all users will be most welcome as the site develops	26 th September
4	<p>Uploading of sample data sets for initial Pilot Testing of NARBOBS – initial data sets based on historic data from 2003-2005</p> <p>Inputs required: Pilot RBO enter data to NARBOBS</p> <ul style="list-style-type: none"> – first set (2003) complete by 24th October – second set (2004) complete by 24th November 	All Contact points	Ian M	24 th October 24 th November

Item	Activity and expected output	Lead	Involves	Target Completion Date
5	Development reporting formats for participating RBO, Other NARBO members, General Public Inputs required: review and comments on proposed report formats. Proposals for report formats	Ian M, Pak Tjoek	All Contact points	2 nd January
6	Development and definition of additional indicators if considered necessary. Inputs required: proposals for additional or alternate indicators.	All Contact points		14 th February
7	Report to NARBO General Meeting Inputs required: Comments on experiences with NARBOBS and Benchmarking performance. Example case studies of applications of indicators.	All contact points		February or April depending on timing of GM.

We will distribute a brief report on the workshop in the next few days; however the key decisions noted from the morning session are:

- Keep the interface simple and limit options for creation of new indicators in the early stages. The “create new indicator” functions will be disabled in the pilot trial interface.
- Accept the Balanced Score Card as the structure for benchmarking
- Support pilot group contact points in discussing the definition and use of the original minimum set of indicators, by email discussions
- Revise interface and database to provide secure and reliable access
- Aim to have a report on pilot implementation of benchmarking and recommendations for peer review by NARBO GM II, 2005

Please do not hesitate to contact the ADB team at any time with questions and suggestions about how to develop and improve the NARBO Benchmarking Initiative. We will be pleased to hear your ideas and to work with you to develop and useful service for your organizations performance management objectives.

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Bali, Indonesia
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