

2nd Announcement of the 5th NARBO General Meeting

1. Date and Venue:

Date: 15 – 18 May 2013

Venue: The International Convention and Exhibition Centre
Commemorating His Majesty's 7th Cycle Birthday Anniversary,
Chiang Mai, Thailand.

Webpage information; <http://www.cmice.co.th/en/index.php>

2. Outline of the 5th NARBO General Meeting:

Participants

Participants shall consist of:

- One senior representative from RBO member organizations
- Staff of member organizations, as approved by the NARBO Secretariat, who will contribute to the workshops on Day 2 and Day 3
- One senior staff representative from the following organizations:
 - Existing non-RBO member organizations
 - Pre-registered member organizations
 - Organizations interested to join NARBO
 - Observers

Observers need endorsement from the NARBO Secretariat. They are allowed to observe and participate in the general meeting, except during discussion of the NARBO Charter revision (if there are any), and in the selection of new NARBO constitutional body.

Registration

We have closed the registrations. Those who did not send the copy of your passport should submit accomplished registration forms with copy of your passport to NARBO secretariat immediately.

NARBO secretariat registers your name to the 2nd Asia-Pacific Water Summit (APWS) participant list.

Tentative Program

Tentative program will be posted on the APWS website.

<http://info.apwatersummit2.org/apws-technical-workshop-program-tentative/>

- 14 May (Day 0) Arrival and Registration
- 15 May (Day 1) Study visit on IWRM Issues (for NARBO member ONLY)
- 16 May (Day 2) Technical Workshops
 - Session1 (afternoon plenary session); Leadership for the IWRM Process
 - Session2 (afternoon plenary session); Water Security for the IWRM Process
- 17 May (Day 3) Technical Workshops
 - Session1 (morning plenary session); Capacity Building for the IWRM Process
 - Session2 (afternoon plenary session); Improving Water Security: Lessons from IWRM Cases in Nepal, Indonesia, and Uzbekistan
- 18 May (Day 5) (whole-day plenary session) General Meeting
- 19 May (Day 5) Check-out and Departure

NARBO has an exhibition booth at the exhibition hall in the International Convention and Exhibition Centre, same venue of the General Meeting and exhibits our activities on 14-20 May. Any NARBO members can visit the booth and exhibit your activities.

3. Posters to introduce your activities

For achieving activate discussion in the General Meetings including the workshops, your organizations are required to prepare a poster (preferably A0 size, 841mm x 1189mm) highlighting what your organization see as the keys to success in integrated water resource management (IWRM) or achieving water security in your basin. Guideline of poster is attached. Please bring your printed poster and original file (.doc, .pdf, etc) with you ready to display and pass it to the NARBO secretariat at the registration desk. Your poster will be displayed at the exhibition hall or venue of the General Meeting.

4. Presentation materials for the General Meeting

Using the attached powerpoint template, NARBO secretariat requests you as a participant to prepare for the 5GM by capturing your experience and suggestions on keys for success in (i) fostering leadership for IWRM, (ii) achieving water security in river basins, (iii) building capacity for IWRM, and (iv) establishing a certification system for IWRM professionals. You are also welcome to contribute a discussion paper to the meeting which can be distributed to all participants. Please provide an advance copy of your materials to the NARBO secretariat (jwa.narbo@yahoo.com) with copy to Mr. Tomotaka Higuchi of ADB Institute; (thiguchi@adbi.org) and Mr. Dennis Von Custodio of ADB;(dvcustodio.consultant@adb.org) by Thursday, 13 May 2013.

If you have not submitted the survey form (attached file), please send it to Mr.

Tomotaka Higuchi of ADB Institute; (thiguchi@adbi.org) and Mr. Dennis Von Custodio of ADB; (dvcustodio.consultant@adb.org) immediately.

In addition, NARBO secretariat may ask some of participants to make presentation to introduce your organization's activities related to NARBO and introduce it on 18 May. Details of it will be informed to assigned organizations soon by NARBO secretariat.

5. Accommodation:

NARBO arranges the hotel for the participants registered as NARBO at the Chiang Mai Orchid Hotel. General Meeting will be held at the International Convention and Exhibition Centre Commemorating His Majesty's 7th Cycle Birthday Anniversary, and NARBO prepares the shuttle service between the hotel and the venue. Participants who will stay at other hotel are needed to arrange local transportation by themselves.

Hotel information

Chiang Mai Orchid Hotel

Address; 23 Huay Kaew Road, Chiang Mai 50200, Thailand.

TEL: 0-5322-2099, 0-5322-2091-3

FAX: 0-5322-1625

Webpage; <http://www.chiangmaiorchid.com/>

6. Transportation:

Transportation between the airport and the hotel

As NARBO secretariat does not provide any transportation service between the airport and the hotel, you directly go to the hotel by taxi. It takes about 10 - 20 minutes from the airport to the hotel by taxi. You need to bring some Thai Baht for the taxi fare. We'll have a help desk at the airport and the Chiang Mai Orchid Hotel to assist you.

Transportation between the hotel and the International Convention and Exhibition Centre

Secretariat of the 2nd APWS will provide the free transportation service between the hotel and The International Convention and Exhibition Centre. It takes approximately 20 minutes from the hotel to the venue by car. Please be reminded the schedule of NARBO's workshop.

7. Financial Supports:

NARBO Member organizations are encouraged to bear their own expense for participation in the meeting, or a part of the costs. The NARBO Secretariat will provide basically targeted financial support for one representative¹ from NARBO RBO members and government organizations, subject to available budget. Other member organizations are expected to make their own arrangements to finance the

cost of their participation. The NARBO Secretariat's funding is expected to cover the following cost items:

Cost Items Eligible for Support	
Air fare	Round trip restricted economy fare via the most direct and economical route between the international airport of point of origin and the International Airport in Chiang Mai.
Accommodation fee	14, 15, 16, 17 and 18 May (5 nights); \$60/night If you need to stay at other city due to transit, accommodation fee (up to \$60/night) will be provided.
Subsistence allowance	US\$ 15 per day (breakfast and lunch will be provided)
Miscellaneous	Lump sum US\$ 40
Land travel for study Visit and materials of the General Meeting	Funded by NARBO
Lunch/ snacks	Prepared by APWS and/or NARBO on 15-18 May
Dinner	Prepared on 14, 16 and 18 May

Concerning about air fare, basically, NARBO secretariat will send flight e-ticket by e-mail in advance. Participants who were needed to purchase air ticket by themselves need to inform the airfare by sending the copy of original receipt in advance and submit the original receipt to NARBO secretariat as the registration desk at the hotel in Chiang Mai. Reimbursements will be given only upon submission of original stub of boarding pass(es). After you return to your country, please send the boarding pass to NARBO secretariat by e-mail and mail. NARBO will also reimburse your daily subsistence allowance and miscellaneous travel allowance at the venue upon submission of the pertinent documents.

Participants who have financial support from NARBO are strongly requested to attend all NARBO workshops and contribute to the discussions. Your active participation is highly recommended for sustainable NARBO activities.

8. Other Issues:

Laptop Computer

It will facilitate your workshop exercises and sessions if you can bring your own laptop computer (if possible) to the venue. Please consider.

Welcome at Chiang Mai Airport

Staff from host organization will meet you at the Chiang Mai airport. Please seek for the person who carry the sign “NARBO” and visit the NARBO desk. On your expected arrival on 14th of May 2013, please check-in at the Chiang Mai Orchid Hotel. We will hold welcome reception at the hotel. Please attend the welcome reception after your check-in.

Checking-Out and Airport Transportation

Participants are expected to check-out on 19th of May 2013. Transportation is expected to be provided to take you to the Chiang Mai airport.

Weather Information

May is the beginning of rainy season in Thailand. Please prepare rain gears such as an small umbrella if you mind. Temperature will be expected from 24 to 34 degree, so, please bring suitable wear to make comfortable situations.

Clothing during study visit

In the 2nd Day of the NARBO events, 15 May (Wed), we will conduct study visit. It would be highly recommend preparing some wears which is easy to adjust your body temperature and hat or cap.

Details of logistic information including the contact details in Chiang Mai will be shared to registered participants soon by e-mail.

9. Contact Persons:

NARBO Secretariat

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Host Organization

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