

**Second Announcement**  
**4th General Meeting of the**  
**Network of Asian River Basin Organizations (NARBO)**

**I. Date, Place and Venue**

Date: 9-12 November, 2010

Place: Makassar (Ujung Pandang), Indonesia

Venue: Clarion Hotel & Convention Makassar

Jl. A.P. Pettarani No. 3 Makassar

Tel. +62 411 833888, Fax +62 411 833777

<http://www.clarionhotelmakassar.com>

**II. Contact Persons**

**Host Organization**

**Isnugroho (Mr.)**

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(CRBOM)

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**NARBO Secretariat**

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**2. Machiko Higa (Ms.)**

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### **III. Outline of the 4<sup>th</sup> NARBO General Meeting**

#### **Participants**

Participants shall consist of:

- Up to two representatives, one of which is senior, from existing RBO member organizations
  - One senior staff representative from the following organizations:
    - Existing non-RBO member organizations
    - Pre-registered member organizations
    - Organizations interested to join NARBO (Observers)
  - Speakers, lecturers and staff of member organizations, as approved by the NARBO Secretariat, who will contribute to the events in the 4th NARBO General Meeting (hereinafter referred to as "the General Meeting")
- \* The number of participants from each organization will not be restricted in the IWRM Seminar on Day2.

Observers need endorsement for the participation from the NARBO Secretariat and the host organization (CRBOM). They are allowed to observe and participate in the general meeting, but they have no voice in the revision of NARBO Charter and the selection of new NARBO constitutional body.

#### **Registration**

Expected participants are requested to fill in Attachment 1 to register and submit it to aforementioned 4 contact persons (Mr. Isnugroho, Mr. Minoru Arai, Mr. Tadashige Kawasaki, Mr. Dennis Von Custodio) no later than 11 October.

#### **Program of the General Meeting**

The tentative program of the General Meeting is as follows:

- 8 Nov (Day 0) Arrival and Registration
- 9 Nov (Day 1) Study visit on IWRM Issues in Jeneberang River Basin
- 10 Nov (Day 2) IWRM Seminar

- 11 Nov (Day 3) IWRM Workshops
  - Session1 (Plenary session in the morning) : Climate change
  - Session2 (Parallel session in the afternoon) : Water quality
  - Session3 (Parallel session in the afternoon) : Leadership
- 12 Nov (Day 4) General Meeting
- 13 Nov (Day 5) Checkout and Departure

Detailed information on the program is available from Attachment 2.

#### **IV. Accommodation**

NARBO General Meeting will be held at Clarion Hotel & Convention Makassar, where many people concerned the General Meeting including NARBO Secretariat will stay. The participants are recommended to stay the hotel, since it's convenient to access to the venue and share information each other. The hotel room will be prepared for the participant at the following special price:

- Superior Room (Single Bed) US\$ 78/night/person (IDR 70,000)
- Superior Room (Twin Bed) US\$ 95/night/person (IDR 85,000)

Participants who want to stay at the hotel are requested to fill in the space for accommodation on Attachment 1. The participants who won't stay at this hotel are expected to book hotels by themselves.

#### **V. Transportation between the airport and the hotel**

NARBO Secretariat will provide the free transportation service between the airport and the venue. The detailed information will be informed to the participants soon.

#### **VI. Financial Matters**

Member organizations are encouraged to bear their own expense for participation in the meeting, or a part of the costs. The NARBO Secretariat will provide targeted financial support<sup>1</sup> for NARBO member RBOs and government organizations, subject to available budget. Other member organizations are expected to make their own arrangements to finance the cost of their participation. The NARBO Secretariat's funding is expected to cover the following cost items:

<b>Cost Items Eligible for Support</b>	
<b>Air fare</b>	Round trip <b>restricted economy fare via the most direct and economical route</b> between the international airport of point of origin and the International Airport in Makassar.
<b>Accommodation fee</b>	8, 9, 10, 11 12 November (5 nights); actual cost with not exceeding \$60/night

**Subsistence allowance** US\$ 15 per day

**Miscellaneous** Lump sum US\$ 40

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The above cost items will be paid or reimbursed at the venue. Reimbursements will be given only upon submission of the following: (i) original copy of the official receipt of ticket purchase; (ii) original copy of stub; and (iii) photocopy of air ticket(s). The Accommodation fee for supported participants would be paid directly to the hotel by NARBO secretariat and the single room is basically prepared for them.

Also, participants are expected to buy their air ticket in advance and inform the NARBO Secretariat of the flight details (Cost of the ticket, flight number, arrival and departure time) as soon as possible.

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<sup>1</sup> Subject to availability of funds, NARBO can provide financial support for up to two representatives from RBO member organizations; except for Indonesia and Viet Nam whereby NARBO can provide support to only 1 representative per RBO. Both countries have a relatively higher number of RBO member organizations.