

**TO SELECTED APPLICANTS ONLY****ANNOUNCEMENT**

*On*

**4th Thematic Workshop on Sustainable Management for  
Water Resources Infrastructures  
in Thailand**

**Joint activity with RBO exchange visit and an advisory visit to RBO**

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<b>Date of workshop</b>	<i>Exp: 4<sup>th</sup> –7<sup>th</sup> February, 2008 (3<sup>rd</sup>-8<sup>th</sup> February 2008 including days for transportation)</i>
<b>Place of training</b>	<i>Bangkok, Thailand</i>
<b>Recipient Organization</b>	<i>Department of Water Resources, Ministry of Natural Resources and Environment, Thailand</i>

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You are selected as a participant on the 4<sup>th</sup> Thematic Workshop on Sustainable Management for Water Resources Infrastructures in Thailand, and kindly read this announcement carefully.

**1. Workshop Program & Venue**

**Workshop Program** (More Information “Annex-1”, “Annex-2”)

- Day 0 (February 3rd 2008) Arrival at Bangkok
- Day 1 (February 4th 2008) Presentation and discussion on action plan
- Day 2 (February 5th 2008) Discussion on linkage among issues and action plan
- Day 3 (February 6th 2008) Site visit
- Day 4 (February 7th 2008) Site visit

**Venue**

**Hotel and Meeting Place**

Day 0 – Day 2 (February 3<sup>rd</sup>-5<sup>th</sup> 2008)

**Name of hotel : First Hotel Bangkok**

**Address of hotel : 2 Petchaburi Rd , Rachthevee , Bangkok 10110 ,Thailand**

**Phone : Tel:+ (66 0) 2254-0100-20 , Fax: +(66 0) 2255-0121**

Day 3 (February 6<sup>th</sup> 2008)

**Name of hotel : Erawan Lake Resort**

**Address of hotel : 300 Moo 4 Tha Kradan , Si Sawat ,Kanchanaburi 71250, Thailand**

**Phone : +66(0) 3457 4003, +66(0) 3457 4149, Fax: +66(0) 3457 4013**

Day 4 (February 7th 2008)

Name of hotel : First Hotel Bangkok

Address of hotel : 2 Petchaburi Rd , Rachthevee , Bangkok 10110 ,Thailand

Phone : Tel:+ (66 0) 2254-0100-20 , Fax: +(66 0) 2255-0121

**Transportation (Airport in Bangkok – First Hotel in Bangkok – Airport in Bangkok)**

Please take a public taxi from Airport to **First Hotel** by yourself (public taxi fares: about USD15.). In order to refund the taxi fares, kindly you are requested to bring cash receipt of public taxi fares to Recipient Organization at the venue (Bangkok, Thailand). **Location of First Hotel is shown “Annex-3”.**

**Recipient Organization**

Department of Water Resources (DWR),

Ministry of Natural Resources and Environment (MONRE)

Contact person : **Mr. Panu Arunrat**

Rama VI soi 34, Phayathai, Bangkok, 10400 Thailand

**2. Presentation and Discussion**

The Sustainable Management for Water Resources Infrastructures becomes a very important tool to practice water resources management and it has been worked on by various methods in each country. About water resources management in particular, we must aim to draw out function of facilities at a maximum. In this respect we would like to take this opportunity to discuss a concrete issues and to share experience with each country.

There upon you are requested to prepare a report and presentation material for discussion in this workshop.

**2-1.Revised table of collection of concrete issues regarding water resources on infrastructures management (requested by the 3rd thematic workshop)**

**\* Please attach to pictures with the table.**

**Deadline : January 20th, 2008 ( as you know well)**

**Addresses for Submission : Please send to three e-mail addresses**

**1) E-mail address: [dwr\\_hydro@hotmail.com](mailto:dwr_hydro@hotmail.com)**

**2) E-mail address: [masahiro\\_sugiura@water.go.jp](mailto:masahiro_sugiura@water.go.jp)**

**3) E-mail address: [narbo@water.jp](mailto:narbo@water.jp)**

- 1) The revised table should be written on the basis of discussion of 3<sup>rd</sup> thematic workshop.
- 2) The assignment should be written by Microsoft Excel.
- 3) One organization is sought to write one assignment.
- 4) The soft copy files of assignment should be brought and submitted to this workshop.
- 5) The revised table submitted will be posted on the database of NARBO website.

## **2-2. Revised Action Plan**

**Deadline : January 20th, 2008 (as you know well)**

**Addresses for Submission : Please send to three e-mail addresses**

**1) E-mail address: [dwr\\_hydro@hotmail.com](mailto:dwr_hydro@hotmail.com)**

**2) E-mail address: [masahiro\\_sugiura@water.go.jp](mailto:masahiro_sugiura@water.go.jp)**

**3) E-mail address: [narbo@water.jp](mailto:narbo@water.jp)**

- 1) The revised action plan should be prepared by Microsoft Word and Microsoft Excel.
- 2) One organization is sought to write one presentation material.
- 3) The soft copy files of the action plan should be brought and submitted at this workshop.
- 4) The revised action plan submitted will be posted on the database of NARBO website.

## **2-3. Presentation material of the action plan**

**Deadline : February 4th, 2008 ( bring to the workshop)**

**Submission : Please submit to OC of Thailand**

- 1) The presentation material should be prepared on the basis of the action plan.
- 2) The presentation material should be prepared by Microsoft Power Point.
- 3) One organization is sought to write one presentation material.
- 4) The soft copy files of presentation material should be brought and submitted at this workshop.
- 5) The presentation material submitted will be posted on the database of NARBO website.

## **3. Arrangement of VISA and Air Ticket**

- 1) For your entree into Thailand, you are requested to confirm the travel agent or the Embassy of Thailand in your county, and please check how to apply the VISA from your country.
- 2) For your convenience, an invitation letter was sent you by DWR of MONRE.
- 3) Kindly, you are requested to arrange the round air ticket between Bangkok, Thailand and the nearest international airport from your office. In this regard, the ticket should be
  - Economy class
  - The most appropriate flight in terms of the cost and routeAfter you book the tickets, kindly you are requested immediately to inform "Liaisons" of your flight information such as airfare and flight schedule by the e-mail or fax in order for NARBO secretariat to prepare the budget.  
In order to refund the air fare, kindly you are requested to bring your stub (used boarding ticket) and air ticket to secretariats of NARBO at the venue (Bangkok, Thailand).

## **4. Incidental cost, per diem and accommodation**

In accordance with guidelines announced in the NARBO second general meeting, NARBO Secretariats bears the cost below;

- 1) Incidental cost: \$40
- 2) Per diem : \$15
- 3) Accommodation fee
- 4) Internal transportation fee for site visit etc in Thailand.
- 5) Participants must meet the necessary cost not mentioned above by the responsibility of participants.

#### **5. Liaison:**

##### **Recipient organization:**

Department of Water Resources (DWR), Ministry of Natural Resources and Environment (MONRE)

Contact person : **Mr. Panu Arunrat, Planning Analyst 6**

**E-mail: [dwr\\_hydro@hotmail.com](mailto:dwr_hydro@hotmail.com)**

TEL +66(0) 2298 6604 FAX : +66(0) 2298 6604

Address: Rama VI soi 34, Phayathai, Bangkok, 10400 Thailand

##### **NARBO secretariat (JWA)**

Contact person : **Mr. Masahiro SUGIURA**, Senior Engineer, Japan Water Agency

**E-mail: [masahiro\\_sugiura@water.go.jp](mailto:masahiro_sugiura@water.go.jp)**

**E-mail: [narbo@water.jp](mailto:narbo@water.jp)** (e-mail of NARBO secretariat)

Fax: +81-48-600-6509, Tel:+81-48-6553

Address: Shintoshin 11-2, Chuou-ku,Saitama City,330-6008, JAPAN

Japan Water Agency (JWA)