

Guide on Presentation Material

As you know, we request participants to prepare the Presentation Material (using Microsoft PowerPoint) for session 2 (on Day 2 and Day 4) in line with the revised Discussion Material (1) and (2).

We don't prepare any special formats for the presentation file in the workshop, but please note the followings.

- Presentation materials should be prepared in line with your discussion materials. Then, **the material should include the items on “Grasped issue”, “Causal analysis for the grasped issue”, “Proposals”, “Process/procedure for the proposals”, and “Self-evaluation from the viewpoint of effectiveness, feasibility and sustainability”**.
- Firstly, please introduce your organization simply in your presentation.
- Please introduce the major water allocation issues (related to review in the 1st workshop in Vietnam.) Also, as always we request, **“Real trouble or bad impact derived from the issue”** should be mentioned. If possible, it is appreciated that you attach the visual items (such as photos) in your presentation files (it is not an enforceable request.).
- Please present your causal analysis simply.
- Please introduce your proposals and processes/procedures for the proposals. Also, it is appreciated to make self-evaluation on your proposals.
- **Presentation time will be 30 minutes.** Then, if you have a lot of proposals compared to the presentation time, you do not always present all the proposals. **You may choose some proposals with high effectiveness, feasibility and sustainability, and focus on presenting them.**
- Our secretariat has an idea that your organization's future action for the proposal is important, as mentioned in the 3rd workshop in Bangkok. Please declare the focused future action plan clearly in your presentation.