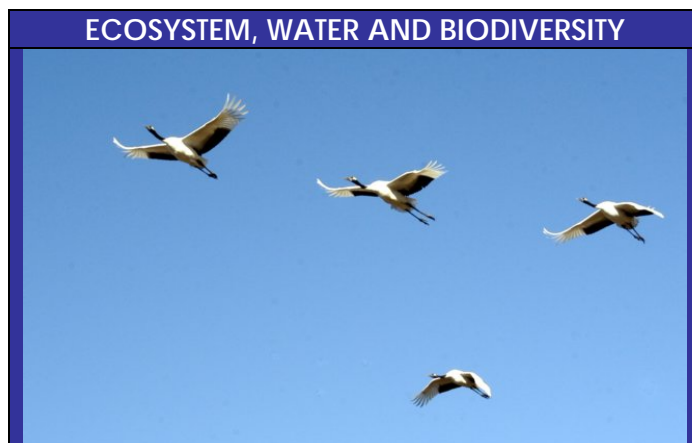




Hiroshima Office for Asia and the Pacific (HOAP)

Training Series on Biodiversity



Instructions for the short paper

The short paper will have two parts: 1) a brief description of a case study; and, 2) a letter of motivation

1) Instructions for the case study

Each candidate is requested to submit a one page (maximum) short case study describing the sites, species or specific environmental areas as well as projects under her/his responsibility. Some cases of selected participants may be used at the training workshop, to be studied in plenary or by working teams.

The summary should contain at least the following (the percentage indicates the relative importance to each segment):

a) Description of the sites/species or projects managed by the applicant and corresponding data (40%)

This should include the description/definition of the case presented, including spatial or biological information. In case of project introduction, historical development and project objectives should be presented. Maps and/or data should not be copied or attached – rather they should be brought to Kushiro should you be selected.

b) Description of the current management system (40%)

This should contain the description of the existing management system (international, national, local, indigenous etc. (please specify)). Please analyze whether or not the existing system protects and manages the biodiversity resources in a wise and effective manner. If so, (i.e., if everything is perfectly managed) there is in fact limited value to it as a part of the learning process.

c) Suggestion for a project (20%)

The paper should suggest one or more project(s) in order to tackle the problems identified. Should the case be selected, the project proposal will be discussed and elaborated in plenary or by the working teams, so the summary paper should not contain a full project document. What kind of project would you suggest to the participants?

2) Instructions for the letter of motivation

Please outline how you plan to use the knowledge acquired from this workshop in your work. If you plan to organize a training workshop in your country, please describe the target participants and scale (i.e., national, institutional).

Please type the short paper and send as an email attachment together with the application documents (do not send separately, to avoid confusion). Should you have any questions, please do not hesitate to contact Ms. Hiroko Nakayama at hiroko.nakayama@unitar.org.